



CITY OF McLENDON-CHISHOLM

Application for On-Site Sewage Facility

Property Owner's Name: _____

Mailing Address: _____

Home Telephone: _____ Alternate Phone: _____

SITE ADDRESS: _____

Type of OSSF System: _____ Aerobic _____ Conventional

Brand & Name of Manufacturer of system to be installed:

Water Source: ___ Public ___ Private Company: _____

Water Saving Device: ___ Yes ___ No In a Flood Zone: ___ Yes ___ No

Site Evaluators Name: _____ Phone#: _____

Type of Construction: _____ New _____ Existing

Type of Dwelling: _____ Residential _____ Commercial

Commercial: Number of Occupants: _____ Number of Days Occupied: _____

Number of Bathrooms and Showers: _____

Residential: Number of Bedrooms: _____ Living Area: _____ sq. footage

Designer: _____ License #: _____

Installer: _____ License#: _____

I hereby request a permit to install an On-Site Facility.

Signature

Date Submitted



City of McLendon-Chisholm OSSF Permit Application/File Checklist

Address: _____

Date Received: _____

OSSF SFR Permit Fee: \$500

- | | |
|--|---|
| <input type="checkbox"/> Completed Application Form | <input type="checkbox"/> Site Evaluation Report |
| <input type="checkbox"/> Technical Information Sheet | <input type="checkbox"/> Site Diagram |
| <input type="checkbox"/> McLendon-Chisholm Affidavit
Filed with Rockwall County | <input type="checkbox"/> Pump/Alarm Diagram
gallons clearly marked |
| <input type="checkbox"/> System Design | <input type="checkbox"/> Installer Registration |
| <input type="checkbox"/> Spray Irrigation Design | <input type="checkbox"/> Maintenance Agreement |

Builders/Owner please note the following:

- **Affidavit** – to be completed by owner of property at time of filing. After sale or transfer of property a Transfer of ownership is to be submitted to the City with new owner(s) name.
 - **Maintenance Contract** – to be submitted at time of application in order to construct the OSSF. An updated initial contract is to also be submitted to reflect date of sale by the builder for a new single family dwelling or date of notice of approval for an existing single family dwelling with new owner(s) name.
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**CITY OF MCLENDON-CHISHOLM
OSSF TECHNICAL INFORMATION SHEET**

**Do not begin construction PRIOR to application approval.
Unauthorized Construction can result in Civil and/or Administrative Penalties.**

Owner's Name: _____

Address: _____

Professional Design Required? Yes or No If yes, professional design attached? Yes or No

I. Sewer (House Drain)

Type and size of pipe: _____ Slope of sewer pipe to tank _____

I. Daily Wastewater usage rate: Q=_____ (Gallons/Day)

III. Treatment Unit:

Septic Tank

* Tank Dimensions: _____ * Liquid Depth (Tank bottom to outlet) _____

* Size Required: _____ * Size Proposed: _____

Aerobic

*Manufacturer: _____ * Model #: _____

*Size Required: _____ *Size Proposed: _____

*Pretreatment Tank? Yes or No

Other:

*Please attach Description: _____

IV. Disposal System:

*Type: _____ *Loading Rate: _____

*Area Required: _____ *Area Proposed: _____

V. Additional Information: (This material must be attached for review to be completed).

- *Site Evaluation
- *Site Drawing (to include spray area)
- *Pump Alarm Diagram
- *Filed Affidavit

Designer's Signature

Reg#

Date:

TRI-COUNTY SEPTIC
Wastewater Recycling Specialists
PO Box 283
Royse City, TX 75189

Office 903-285-5255
Fax 877-273-4380
jack@triseptic.com
www.triseptic.com



Permit # _____ Due Date: _____ Annual Inspection Agreement Price: \$ _____

Beginning Date: _____ Ending Date: _____ Manufacturer: _____



The County requests receipt of the agreement 30 days prior to the renewal date.

Service Policy

Term of Policy:

1. An inspection/service call every 4 months, which includes inspection, adjustments, and service of the mechanical and electrical components parts as necessary to ensure proper function. If any additional visits are necessary there will be an additional service charge.
2. If there is **NO ACCESS** to the on-site sewage facility (OSSF), there will be a **\$50 service charge to re-inspect system**, unless previously notified.
3. All **"CALL BEFORE"** customers will be notified the day prior to inspection via phone, voicemail or text. If there is **NO ACCESS** to the on-site sewage facility (OSSF), there will be a **\$50 service charge to re-inspect system**, unless previously notified.
4. An effluent quality inspection every 4 months consists of a visual check for color, turbidity, scum overflow, and examination for odor.
5. A sample shall be pulled from the pump tank every 4 months as described in the "SOLIDS REMOVAL" section to determine if there is an excess of solids in the treatment plant. If the test results determine a need for solid removal, the user will bear the cost and the responsibility for doing so.
6. User is responsible for keeping the chlorine in the chlorinator. If chlorine test reveals no chlorine, a grab test is required. User will be responsible for the cost.
7. If any improper operation is observed which cannot be corrected at that time, the user shall be notified immediately in writing of the conditions and the estimated date of correction.
8. All emergency calls will be visited within 24 hours and non-emergency calls within 72 hours.

Violations of Warranty

Includes shutting off electric current to the system for more than 24 hours, disconnecting the alarm system, restricting ventilation to the aerator, over loading the system above capacity, introducing excessive amounts of harmful matter into the system, or any other form of unusual abuse.

This policy does not include pumping of sludge from the unit if necessary. Your local Permitting Authority may require a service policy to be in effect at all times or the on-site sewage facility permit is void. Failure to maintain the permit requirements can result in fines, court cost, and penalties by the County and State regulatory agencies. Any fees for non-compliance are the responsibility of the homeowner.

This policy is effective when signed by the homeowner or homeowner's agent and accepted by Tri County Septic. Tri County Septic may terminate this contract for any reason at any time.

All materials installed during the contract will remain the property of Tri County Septic until full compensation for materials and labor has been received. Labor rates of \$60 per hour will be in effect to re-install any removed materials.

Inspection Agency:

Homeowner:

*Name: _____

***Home Owner Signature:**

*Address: _____

*City _____ Zip: _____

Service By: Tri County Septic

*Phone# _____

License # MP0001892/OS0033020

*Email: _____

* Call or Text Before Inspection due to: Aggressive Dogs Locked Gates Gate Code _____

Immediately following inspection, the OSSF inspector will call primary number listed above to notify the inspection is complete.

Office Use Only:

Payment: Cash _____ Credit Card _____ Check # _____ Entered _____ Faxed _____ QB _____



Name _____ Date: _____ Installation/Modification Quote \$ _____
Due prior to excavation

Address _____ Phone: _____   

City _____ State: **TEXAS** Zip: _____

Installation/Modification Policy

Term of Policy:

1. An installation or modification of a Base Aerobic Unit Septic System with 2 spray heads and 12” hole per riser, according to the specifications and design provided by an engineer, registered sanitarian or installer.
2. Any changes to the design including utilities that were not accounted for, or any reason requiring design changes not accounted for during the bidding process may result in an increase in price.
Add \$35 per additional spray head. Add \$2.75 per foot of additional pipe. Add \$100 for timer.
Add \$30 per each additional 6” riser over 12”. Add \$200 for control panel C Channel stand.
We will be responsible for dig test to locate public utilities; these markings must not be moved.
3. Property owner is responsible for location and repair of any private utilities.
4. Any removal of excavated materials, fence removal, utility relocation or repair, tree or limb removal, landscaping, sprinkler damage or any other damages that occur during normal installation will be at the expense of the property owner.
5. Property owner will not hold Tri County Septic or any of its subcontractors liable for damage to any landscaping, driveways, walkways or utilities in the area of excavation or areas used to obtain access to the installation area.
6. Backfill areas will be soft and can settle. In the event of slight settling of the backfill materials, DO NOT walk on when wet due to potential hazards until the materials have settled.
7. Property owner will be responsible for obtaining an electrician for service from breaker box and having them contact Tri County Septic for proper breaker and wire sizing.
8. Property owner will operate the system in a responsible manner and report any defects or reports to Tri County Septic to be evaluated. Owner’s manual may be included and will be available upon request.
9. Property owner will provide true and proper information on house size, property size, number of occupants, etc. for properly sized system. In the event of system failure due to overloading, abuse, or not following proper usage guidelines of the septic system, property owner will assume all responsibility.
10. Two (2) year Inspection Agreement included with installation and payment.
11. Two (2) year Manufacturers warranty on parts included with installation and payment. Warranty violations include shutting off electric current to the system for more than 24 hours, disconnecting the alarm system, restricting ventilation to the aerator, over loading the system above capacity, introducing excessive amounts of harmful matter into the system, or any other form of unusual abuse.
12. Upon sale of the property, new owner should contact Tri County Septic with ownership change information to be provided to the county records office.
13. All materials installed during the contract will remain the property of Tri County Septic until full compensation for materials and labor has been received. Labor rates of \$60 per hour will be in effect to re-install any removed materials.

This policy becomes effective when signed by the Property Owner or their agent and accepted by Tri County Septic. Tri County Septic may terminate this contract for any reason at any time.

I agree that all information provided to Tri County Septic is true and I agree with all terms and conditions.

All payment is due in full prior to beginning excavation and installation. Check or Cash preferred.

A 5% handling fee for credit will be applied.

A cancellation fee of \$250, plus any expenses Tri County Septic has incurred for permits and design will be applied.

Property Owner or Agent signature: _____ Date: _____

Jack Self/Tri County Septic License # MP0001892/OS0033020